

**Transfer Payment Form**

<b>1. Your Personal Details</b>			
Full Name and Title			
Residential Address			
Policy Number			
National Insurance Number		Date of Birth	
Date of leaving service of the employer (if applicable)		Occupation	
Nationality		Country of Residence	
Telephone Number			
Email address (if you are happy for us to contact you by email)			

<b>2. Name of the company you are transferring to</b>	
<p>You need to contact that company and ask them to send us:</p> <ul style="list-style-type: none"> <li>• written confirmation they can accept the transfer;</li> <li>• their bank account details for payment; and</li> <li>• a copy of their HMRC registration certificate</li> </ul> <p>Written confirmation enclosed <input type="checkbox"/> Written confirmation to follow <input type="checkbox"/></p> <p><b>We are not able to make payment until we have received this confirmation</b></p>	

<p><b>3. Are you transferring to take your savings:</b></p> <p>To set up an Income Drawdown which offers flexible income? <input type="checkbox"/></p> <p>To set up an annuity to provide a regular income? <input type="checkbox"/></p> <p>Other (please specify)? _____</p> <p><b>Where a partial transfer is requested (only applicable to Personal Pension Plans)</b></p> <p>If your plan is invested in different investment funds; for example, with-profits and unit-linked, the transfer will be taken from all funds proportionately. If you do not want the transfer to be taken this way, please detail below.</p> <p>Partial fund of £ _____ Specify fund(s) _____</p> <p><b>We are not able to make payment until we have received this confirmation</b></p>
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<p><b>4. I confirm I have read and understood the leaflet produced by</b> <input type="checkbox"/></p> <p><b>The Pensions Regulator on investment scams</b></p>
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## 5. Helping you make your retirement decision

Have you received guidance or advice on your decision?

Yes, via Pension Wise. Go to Section 7

Yes, regulated advice. Your financial adviser should complete Section 6

No. Please complete section opposite

Transferring your retirement savings is an important decision. We **strongly** recommend you seek guidance or advice.

If you now decide to seek guidance or advice, please tick this box, and let us know once you have received it

If you no longer wish to transfer your retirement savings

If you are sure you want to go ahead without guidance or advice, please tick this box, and go to Section 7

## 6. This section should be completed by your financial adviser

I confirm I have advised my client to transfer their retirement savings with Equitable Life to another company. My client is aware of and understands the risks associated with this decision.

Name and address

Registration number

FCA reference

Signed

Dated

## 7. Key areas to consider (do not complete this section if you have received regulated advice and section 6 has been completed by your financial adviser)

	Yes	No	N/A
Do you understand the charges levied by the company you are transferring your savings to?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you understand the risks associated with the investment you will be making with the new company?	<input type="checkbox"/>	<input type="checkbox"/>	
Have you shopped around with different companies to establish the best place and product to transfer your retirement savings into?	<input type="checkbox"/>	<input type="checkbox"/>	
If you are transferring your savings to a product that will provide an income, do you understand how long this income will last?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your policy includes life assurance cover, do you understand this life cover will cease if you transfer your savings to another company?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your annual statement or our covering letter show if you have a guarantee under your policy. Do you understand the guarantee will no longer exist if you transfer all your savings to another company?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are certain disreputable organisations who seek to persuade you into moving your money into high risk or bogus investments. These are known as investment scams. Would you know what to look out for if you were approached by one of these organisations?	<input type="checkbox"/>	<input type="checkbox"/>	

**Depending on the information you provide, we may need to write to you again with additional information relevant to your decision**

## 8. Declaration

Please sign and date below

I declare that:

1. To the best of my knowledge and belief all the statements made in connection with this form are true and complete.
2. I elect for the full payment of the transfer value available under the Policy specified at the beginning of this form ("the Policy") in accordance with the following statements.
3. The instructions given in this form shall be irrevocable.
4. I agree that once payment is made, the Equitable Life will have no remaining payment obligations under the policy. However, that won't stop me bringing any other claims against the Equitable Life.
5. For the avoidance of doubt, this release shall not act so as to prohibit me from bringing any claim for any act or omission by you.
6. I consent to Equitable Life providing information to HM Revenue and Customs to allow them to comply with their obligations. I also consent to Equitable Life providing information to any other pension providers I may have, as is required by annual allowance reporting requirements.
7. I agree to indemnify the Equitable Life for any claims or losses, including third party claims or losses, resulting from the Equitable Life following these payment instructions.

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_